

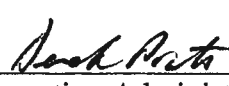

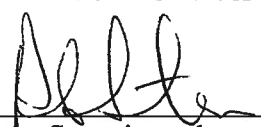
**JOHN SWETT UNIFIED SCHOOL DISTRICT**  
**Personnel Requisition**

<b>POSITION</b>	<b>TENTATIVE CALENDAR</b>
<p>Job Title: <u>Counselor</u></p> <p>Replacement for: <u>—</u></p> <p>Site: <u>Carguener/J.S.H.S.</u></p> <p><input type="checkbox"/> New position</p> <p><input checked="" type="checkbox"/> Certificated <input checked="" type="checkbox"/> FTE: <u>0.5</u></p> <p><input type="checkbox"/> Classified _____ Hrs./Day</p> <p><input type="checkbox"/> Stipend \$ _____</p> <p>SAC: <u>01-0000-0000-3110-10-0-000-1200</u> <u>01-0000-0000-3110-200-0-000-1200</u> (MUST BE INCLUDED)</p> <p><input type="checkbox"/> District Funds <input type="checkbox"/> Other</p>	<p>Desired Posting Date: _____</p> <p>Desired Closing Date: _____</p> <p>Distribution: <input type="checkbox"/> in house only <input type="checkbox"/> newspapers <input type="checkbox"/> placement offices <input type="checkbox"/> other _____</p> <p>Tentative Screening Dates: _____</p> <p>Tentative Interviewing Date: _____</p> <p>Starting date desired: _____</p>
<p><b>BRIEF JOB DESCRIPTION:</b></p> <p>_____</p> <p>_____</p> <p>_____</p>	<p><b>RATIONALE:</b></p> <p>_____</p> <p>_____</p> <p>_____</p>
<p><b>SIGNATURES:</b></p> <p><u>Barbara Walker</u> Requesting Administrator</p> <p><u>Deek Potts</u> Director of Fiscal Services</p> <p><u>[Signature]</u> Superintendent</p>	<p><b>RECOMMENDATION FOR HIRING</b></p> <p>Employee Name: <u>Abbie Cohen</u></p> <p>Qualifications: _____</p> <p>_____</p> <p>Start Date: <u>October 15, 2015</u></p> <p>Signature of Administrator: <u>Barbara Walker</u></p> <p style="text-align: center;"><b>BOARD APPROVAL</b></p> <p>Date of Board Action: _____</p> <p>_____ Superintendent</p>




**JOHN SWETT UNIFIED SCHOOL DISTRICT**  
**Personnel Requisition**

POSITION	TENTATIVE CALENDAR
<p>Job Title: <u>Elementary Teacher</u></p> <p>Replacement for: <u>                    </u></p> <p>Site: <u>Rodeo Hills Elementary</u></p> <p><input checked="" type="checkbox"/> New position</p> <p><input checked="" type="checkbox"/> Certificated    <input checked="" type="checkbox"/> FTE: <u>1.00</u></p> <p><input type="checkbox"/> Classified    <u>                    </u> Hrs./Day</p> <p><input type="checkbox"/> Stipend \$ <u>                    </u></p> <p>SAC: <u>01-0000-1110-1000-100-0-000-1100</u> (MUST BE INCLUDED)</p> <p><input type="checkbox"/> District Funds    <input type="checkbox"/> Other</p>	<p>Desired Posting Date: <u>                    </u></p> <p>Desired Closing Date: <u>                    </u></p> <p>Distribution: <input type="checkbox"/> in house only    <input type="checkbox"/> newspapers <input type="checkbox"/> placement offices <input type="checkbox"/> other <u>                    </u></p> <p>Tentative Screening Dates: <u>                    </u></p> <p>Tentative Interviewing Date: <u>                    </u></p> <p>Starting date desired: <u>                    </u></p>
<p><b>BRIEF JOB DESCRIPTION:</b></p> <p>_____</p> <p>_____</p> <p>_____</p>	<p><b>RATIONALE:</b></p> <p>_____</p> <p>_____</p> <p>_____</p>
<p><b>SIGNATURES:</b></p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"></div> <p>Requesting Administrator</p> <p style="text-align: center;"><u>Jose Pinto</u></p> <p>Director of Fiscal Services</p> <p style="text-align: center;"><u>[Signature]</u></p> <p>Superintendent</p>	<p><b>RECOMMENDATION FOR HIRING</b></p> <p>Employee Name: <u>Erica Schlep</u></p> <p>Qualifications: <u>                    </u></p> <p>Start Date: <u>November 1, 2015</u></p> <p>Signature of Administrator: <u>[Signature]</u></p> <p style="text-align: center;"><b>BOARD APPROVAL</b></p> <p>Date of Board Action: <u>                    </u></p> <p style="text-align: center;">_____ Superintendent</p>

**JOHN SWETT UNIFIED SCHOOL DISTRICT**  
**Personnel Requisition**

<b>POSITION</b>	<b>TENTATIVE CALENDAR</b>
<p>Job Title: <u>Food Service Worker</u></p> <p>Replacement for: <u>New Position</u></p> <p>Site: <u>Rodeo Hills Elementary</u></p> <p><input type="checkbox"/> New position</p> <p><input type="checkbox"/> Certificated <input type="checkbox"/> FTE: _____</p> <p><input checked="" type="checkbox"/> Classified <u>2.0</u> Hrs./Day</p> <p><input type="checkbox"/> Stipend \$ _____</p> <p>SAC: <u>13-5310-0000-3700-400-000-2200</u> (MUST BE INCLUDED)</p> <p><input type="checkbox"/> District Funds <input type="checkbox"/> Other</p>	<p>Desired Posting Date: _____</p> <p>Desired Closing Date: _____</p> <p>Distribution: <input type="checkbox"/> in house only <input type="checkbox"/> newspapers <input type="checkbox"/> placement offices <input type="checkbox"/> other _____</p> <p>Tentative Screening Dates: _____</p> <p>Tentative Interviewing Date: _____</p> <p>Starting date desired: _____</p>
<p><b>BRIEF JOB DESCRIPTION:</b></p> <p>_____</p> <p>_____</p> <p>_____</p>	<p><b>RATIONALE:</b></p> <p>_____</p> <p>_____</p> <p>_____</p>
<p><b>SIGNATURES:</b></p> <p style="text-align: center;"><u></u> Requesting Administrator</p> <p style="text-align: center;"><u></u> Director of Fiscal Services</p> <p style="text-align: center;"><u></u> Superintendent</p>	<p><b>RECOMMENDATION FOR HIRING</b></p> <p>Employee Name: <u>Sabrina Sheats</u></p> <p>Qualifications: _____</p> <p>Start Date: <u>November 2, 2015</u></p> <p>Signature of Administrator: _____</p> <p style="text-align: center;"><b>BOARD APPROVAL</b></p> <p>Date of Board Action: _____</p> <p style="text-align: center;">_____ Superintendent</p>

**JOHN SWETT UNIFIED SCHOOL DISTRICT**  
**Personnel Requisition**

<b>POSITION</b>	<b>TENTATIVE CALENDAR</b>
<p>Job Title: <u>Manager, Maintenance &amp; Facilities</u></p> <p>Replacement for: <u>Tim Belus</u></p> <p>Site: <u>District Office</u></p> <p><input type="checkbox"/> New position</p> <p><input type="checkbox"/> Certificated <input type="checkbox"/> FTE: _____</p> <p><input checked="" type="checkbox"/> Classified <sup>mgmt.</sup> <u>8.0</u> Hrs./Day</p> <p><input type="checkbox"/> Stipend \$ _____</p> <p>SAC: <u>01-8150-0000-8100-400-0000-2300</u> (MUST BE INCLUDED)</p> <p><input type="checkbox"/> District Funds <input type="checkbox"/> Other</p>	<p>Desired Posting Date: _____</p> <p>Desired Closing Date: _____</p> <p>Distribution: <input type="checkbox"/> in house only <input type="checkbox"/> newspapers <input type="checkbox"/> placement offices <input type="checkbox"/> other _____</p> <p>Tentative Screening Dates: _____</p> <p>Tentative Interviewing Date: _____</p> <p>Starting date desired: _____</p>
<p><b>BRIEF JOB DESCRIPTION:</b></p> <p>_____</p> <p>_____</p> <p>_____</p>	<p><b>RATIONALE:</b></p> <p>_____</p> <p>_____</p> <p>_____</p>
<p><b>SIGNATURES:</b></p> <p style="text-align: center;"><u></u> Requesting Administrator</p> <p style="text-align: center;"><u></u> Director of Fiscal Services</p> <p style="text-align: center;"><u></u> Superintendent</p>	<p><b>RECOMMENDATION FOR HIRING</b></p> <p>Employee Name: <u>Charles Aubert</u></p> <p>Qualifications: _____</p> <p>Start Date: <u>November 19, 2015</u></p> <p>Signature of Administrator: _____</p> <p style="text-align: center;"><b>BOARD APPROVAL</b></p> <p>Date of Board Action: _____</p> <p style="text-align: center;">_____ Superintendent</p>